

City of Moody
CIVIC CENTER PART-TIME
FRONT DESK ATTENDANT

The City of Moody Civic Center is presently accepting employment applications for part-time front desk attendants.

Applicants must be able to use a computer including data entry, Web, Email & MS Word.

Data base experience desired.

Resumes may be submitted along with a completed application to:

Human Resources

670 Park Avenue, Moody, AL 35004

Monday through Thursday 7 a.m. to 6 p.m.

Applications can be picked up at City Hall or found at: www.moodyalabama.gov/employment
Application deadline July 7, 2016 at 6 p.m.

EOE

The Civic Center Part-Time Front Desk Attendant job description may be obtained by contacting the Human Resources Department